INSTRUCTIONS FOR MAKING E-STORE PURCHASES

1)   Select the "Add to Cart" button

2)   Select the "**Checkout**" button in the lower right portion of the screen (If you have completed your selection of items for purchase)

3)   "Sign In" **or** Enter "New User" information if this is your first time using the e-store sytem

4)   Add student profile (You must select one child for each item purchased)

   To Add a Student Profile, click the Add Student Profile button in the upper left portion of the screen and enter **John Doe** and ID number **0**. Select the "Save Changes" button then select your child under the student profile dropdown box on the screen.

5)   Select the "Next" button

6)   Enter your billing information and Select the "Next" button

7)   Enter your credit card information

8)   Select the "Review Order" button

9)   Select the "Place Order" button

10)   Print receipt